

Minor Home Repair Program

Information and Intake Form



North Newstead Association (NNA) is a 501(c)(3) organization that has provided affordable housing, and other services to St. Louis residents since 1993. This year, NNA is providing minor home repair services for seniors (aged 62 and older) and individuals with disabilities in the **Lewis Place, Fountain Park, Vandeventer, Kingsway East, Kingsway West, Hamilton Heights, Mark Twain/I-70 Industrial, Wells-Goodfellow, Greater Ville, Ville, Carr Square, St. Louis Place, Jeff-Vander-Lou, Old North St. Louis, Penrose, O’Fallon, Fairground, and Gate District** neighborhoods.

CHECKLIST FOR DOCUMENTS YOU NEED IN ORDER TO QUALIFY

- ALL CURRENT INCOME DOCUMENTS (PAYCHECK STUBS, SOCIAL SECURITY AWARD LETTER, PENSION AWARD LETTER, ETC.) – for everyone in household aged 18 and over.

The TOTAL household income must be under the amount in the table below:

Effective: 4/1/2018									
Family Size	1	2	3	4	5	6	7	8	9
80%	\$43,050	\$49,200	\$55,350	\$61,450	\$66,400	\$71,300	\$76,200	\$81,150	\$86,000
St. Louis Area (MO-IL) Median Family Income (AMI)					Moderate Income= 80% of median				
for year 2018 is \$76,800.					Source: HUD				

- VALID DRIVER’S LICENSE/STATE IDENTIFICATION OR BIRTH CERTIFICATE
You, the homeowner must provide proof of age. **If not disabled, you must prove you are at least 62 years old.**
- DOCTOR’S CERTIFICATION OR DISABILITY BENEFITS LETTER (IF APPLICABLE)
If you, the homeowner or a household member is disabled, who will be the one directly benefitting from the repair(s) (i.e. wheelchair ramp, grab bars)

PLEASE NOTE: Eligibility of all repairs must be determined by NNA on a case-by-case basis during a home visit; the program is limited to minor repairs. This application does not serve as a contract for services. NNA will contact you to collect further information and documentation and to conduct a home visit to observe the scope of work. Please contact us with any further questions.

Please fill out the BACK PAGE intake form completely and return to NNA by:

- Faxing to 314-385-4434
- Dropping off in-person or mailing to 4601 Pope Ave., St. Louis MO, 63115
- Scanning and emailing to northnewsteadassociationstl@gmail.com
- If you are unable to return this to NNA in any of these ways, please give us a call at 314-385-4343

This activity is financed in part through an allocation of Community Development Block Grant funds from the Department of Housing and Urban Development and the City of St. Louis’ Community Development Administration.



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Name of Primary Owner: _____

Date: _____

Name of Secondary Owner: _____

Address: _____ Zip code: _____

Phone number(s): () _____ - _____. () _____ - _____.

Email address(es): _____.

Please circle YES or NO for the following questions (**NNA will verify your information**):

Do you own the home at this address?	YES	NO
Do you reside at this address?	YES	NO
I am 62 or older.	YES	NO
I am a person with a disability.	YES	NO
Are you current on your real estate taxes?	YES	NO

Please check which repair(s) you are requesting (you may check up to 5):

Plumbing			
Replacing leaky faucets		Replace toilets (both ADA and standard toilets)	
Cabling clogged sewer lines		Replace small sections of pipes	
Replace hose bibs			
Electrical			
Replace switches and plugs		Install ceiling fans	
Install fixtures			
HVAC			
Inspect and clean air conditioner		Inspect and clean furnace	
Re-light the pilot for furnace		Re-light the pilot for water heater	
Install the thermostat (non-programmable)		Change furnace filter (if disabled)	
Replace furnace pipes		Repair boilers	
Carpentry			
Install interior doors		Replace locksets (deadbolt and flip handle)	
Minor repairs to floors (no joists)		Minor repairs to exterior or interior steps	
Accessibility Modification			
Widen doorways for wheel chair accessibility		Install grab bars	
Install ADA toilets		Install wheel chair ramps	
Modify kitchen and bathroom cabinets		Flip handle lockset	
General Repairs			
Replace door sweeps		Cracked window panes	
Other (must be approved by NNA and CDA):			

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